



FY20 COUNTY VETERAN SERVICE FUND GRANT

INTENT TO APPLY

Michigan Veterans Affairs Agency
Phoenix Building, 5th Floor
222 N Washington Square
Lansing, MI 48933

January 8, 2020

Greetings,

Attached you will find the Letter of Intent to apply for the FY20 CVSF Grant. If you have already submitted a Letter of Intent for FY20 and received confirmation, you do not need to resubmit.

Submitting a Letter of Intent is mandatory to secure your space for funding. The Letter does not bind you to any legal contract or obligate you to apply. However, if you choose not to apply after submitting a Letter of Intent, please let us know as soon as possible as this may impact per capita disbursements to counties that do complete the application process.

Over 6 million in grant dollars have been made available to the 83 Michigan counties through the Michigan Veterans Affairs Agency. Consistent with our discussions with the Michigan Association of County Veterans Counselors, Michigan Association of Counties and members of the Legislature we want to stress that the goal and intent of these grant dollars are to enhance and improve county veteran service operations in an effort to connect more veterans to their benefits and provide consistent access to services throughout the state. Grant awards will consist of an upfront base payment of \$50,000.00 and per capita amounts will be paid on a reimbursement basis.

You **MUST** submit the Letter of Intent to be eligible to receive any of the grant funding. Total grant dollars (base payment plus per capita amounts) will be calculated and communicated to each county as soon as possible after all Letters of Intent are received.

Letters of Intent are due no later than 12:00 p.m. EST on Friday, January 17, 2020.

A FY20 timeline for the CVSF Grant has been created for your reference and can be found on the following page. Please print and keep a copy for your records. The Grant Guidelines will be sent in a separate email by Friday, February 10, 2020.

We look forward to receiving your Letter of Intent. Feel free to send any questions to MVAAGrants@michigan.gov.

Thank you,

MVAA Grants Management Team



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Timeline

Event	Deadline
Letter of Intent Re-opens	January 08, 2020
Letter of Intent amended Deadline	January 17, 2020 by 12:00 pm*
Grant Application Period Opens	January 21, 2020
Grant Application Informational Webinar	January 28, 2020 at 10:00 am*
Q & A Webinar	February 4, 2020 at 10:00 am*
Q & A Webinar	February 11, 2020 at 2:00 pm*
Grant Application Period Closes	February 21, 2020 at 12:00 pm*
MVAA Grant Application Review	February 21 – 28, 2020
Notification of Approval/Denial/Resubmission Requests**	March 2, 2020
Award Letters and Grant Agreement Packets sent for approved applications	March 2, 2020
**Individual conferences with counties to review denials and resubmission requests	TBD
**Grant resubmission Deadline (if applicable)	March 10, 2020 by 12:00 pm*
**Notification of Approval/Denial for Resubmissions & Grant Agreement Packets sent	March 16, 2020
County signed Grant Agreement returned to MVAA	MVAA must receive signed copy of Grant Agreement from County within 60 days of receipt of the Award packet. Grant Agreements received after the 60 days may be forfeited.
Fully executed Grant Agreement returned to County and payment request submitted	To be processed as received

*Denotes EST

PLEASE NOTE: The time/date of receipt by the MVAA is determined by the time/date stamp provided by the State of Michigan email system.