



### **Committee Meeting Weather Cancellation Policy**

- MAC staff will monitor the weather forecasts for 48 hours in advance of a scheduled committee meeting.
- If inclement weather could create dangerous travel conditions for members and/or significantly reduce attendance, MAC staff assigned to that committee shall notify the committee chair, recommending the meeting be rescheduled.
- A recommendation by staff to the chair to postpone due to weather should be made at least 24 hours in advance of the scheduled meeting.
- The chair of the committee makes the decision to postpone.
- If the chair of the committee is unavailable, MAC staff will contact the vice chair for approval to postpone and reschedule.
- If a meeting is postponed, MAC staff will notify members (via email and/or text) at the earliest possible opportunity about the postponement and a new date.
- If inclement weather prevents only a limited number of members of the committee from attending the meeting in person, these members shall be given the option of attending remotely or being excused altogether from the meeting.
- It shall be the discretion of the chair to approve a member's request to attend remotely or be excused from the meeting due to inclement weather.